

product specification

The ideal windows based time & attendance solution for 500 employees:

Auto:time Premium brings efficient time recording to a variety of larger organisations and market sectors, with the emphasis on ease of use, quality and value for money. The integration and automation of many popular features, including a comprehensive personnel management package, saves valuable time and allows you to focus on the efficiency and availability of employees, helping you to make the best use of your most valuable asset.

With an employee capacity of 500 'live' employees, Auto:time Premium provides constant access to essential information such as personal details, education & qualifications, disciplinary and health information etc. With exceptional flexibility, the time and attendance module allows you to create multiple daily and weekly schedules, with user-friendly wizards making light work of setting up your own working patterns.

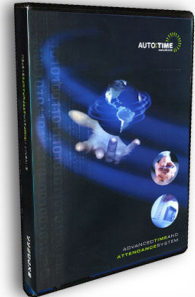
Software features:

- Suitable for organisations with up to 500 'live' employees
- Unlimited storage of employees classed as 'leavers' for historic data recording
- Easy to use toolbar for access to commonly used options
- Daily tasks screen to highlight important information
- Comprehensive personnel management screen
- Absence booking with user definable absence reasons
- Block booking of statutory absences (including shut-downs)
- Reports module includes;
 - Employee details reports
 - Hours worked reports
 - Lateness reports
 - Absence reports (including the Bradford factor)
- Up to the minute roll call facility
- Multiple pay rates
- User definable company, department & group categories
- Daily & weekly working pattern setup wizards
- Mini-breaks facility to record multiple short paid breaks (SMOKEFREE)
- Multi level password protection
- Works with Windows Vista™

Hardware features:

- Communication types include RS232 & TCP/IP (ethernet)
- Reader types include magnetic stripe or proximity card (ISO track 2 standard)
- Large 2 line, 16 character backlit display
- Integrated relay for bell ringing (break times etc.)
- RoHS & WEEE compliant
- Also compatible with the IR Handpunch Biometric terminal

auto:time express software package



Part No:
01-600-6105

AT-5100M magnetic terminal



Part No:
01-600-5101

AT-5100P proximity terminal



Part No:
01-600-5102

AUTO:TIME SOLUTIONS

T: 0121 773 7222
F: 0121 766 7097
E: mail
sales@autotime.co.uk

example screenshots

personnel screen

Personnel - (Browse mode)

Personnel information:
 Badge: 00001 First name: Dianna Paylink: PY/00001
 Status: Employee Last name: Smith W. schedule: W501 9.00 - 17.30

Personal Contact Job spec. Notepad

Ni. Code: NI/00001 Known as: D. Smith
 Date of birth: 31/08/1968 38 yrs 0 months Badge expiry date and time: 31/12/2006 12.41
 Sex: Male Union name, details and number: ATSU
 Marital status: Single Ethnic origin: White 9 Smallock Street Nethand
 Religion: Catholic 0000 000 0000
 Nationality: British
 Passport no.: 0000 0000 0000 0000
 Visa no.: 0000 0000 0000 0000

To select a photo use right mouse click on the box

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Close Delete Swap... Search for... Create Save

year planner screen

Year planner

Year planner information:
 Badge: 00001 Paylink: PY/00001
 First name: Dianna Department: TEC Technical
 Last name: Smith Group: MAN Managers
 Ni. Code: NI/00001 Weekly sched: W501 9.00 - 17.30

01 January 2006 - 31 December 2006

January							February							March							April													
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun							
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					

2006

15:00:00 Absence Key...

holiday entitlements screen

Holiday entitlement - (Browse mode)

Holiday entitlement information for Sun 01 Jan 2006 - Sun 31 Dec 2006

Badge: 00001 Paylink: PY/00001
 First name: Dianna Department: TEC Technical
 Last name: Smith Group: MAN Managers
 Ni. Code: NI/00001 Weekly sched: W501 9 to 5 (35hrs)

Absence category	Amount of days/time brought forward from the previous year	Maximum amount of days that can be taken	Maximum amount of hours and minutes that can be taken	Amount of days/time that have been taken	Amount of days/time that have been booked	Amount of days/time remaining
01 Holidays	5 35:00	25	175:00	13 87:30	9 62:30	3 25:00
02 Sickness	- -	5	35:00	3 20:00	0 0:00	2 15:00
03 Statutory	- -	8	57:30	5 35:00	3 22:30	0 0:00
04 Training	- -	10	70:00	0 0:00	0 0:00	10 70:00
05 Other	- -			0 0:00	0 0:00	- -
Totals:	48	337:30	21 142:30	12 85:00	15 110:00	

Close Save

example reports

hours worked report

Period hours worked ver.1 (hh:mm)
Wed 16 August 2006

Badge: 00001 First name: Dianna Department: Technical
 Paylink: PY/00001 Last name: Smith Weekly schedule: 9:00 - 17:30

Date	In	Out	In	Out	Rate 1	Rate 2	Rate 3	Rate 4	Rate 5	Total
Mon 24/07/06	8:58	13:00	13:59	17:31	7:30	0:00	0:00	0:00	0:00	7:30 0:00
Tue 25/07/06	9:04	13:02	13:03	17:35	7:35	0:00	0:00	0:00	0:00	7:15 0:00
Wed 26/07/06	8:50	13:00	14:00	17:30	7:30	0:00	0:00	0:00	0:00	7:30 0:00
Thu 27/07/06	8:51	13:02	13:59	18:05	7:30	0:30	0:00	0:00	0:00	8:00 0:00
Fri 28/07/06	8:53	15:01			5:00	0:00	0:00	0:00	0:00	5:00 0:00
Sat 29/07/06	8:57	13:01			0:00	0:00	4:00	0:00	0:00	4:00 0:00
Sun 30/07/06										0:00
										Rest day
					Period Hours:	34:45	0:30	4:00	0:00	0:00
					Adjusted Hours:	35:00	0:30	3:45	0:00	0:00
					Total Hours:	39:15				

lateness report

Core time infringements
Wednesday 16 August 2006

Badge	Paylink	Name	Department	Group	Number of Core Time Infringements
00001	PY/00001	D. Smith	TEC	MAN	
Tue 25/07/2006	9:04	13:02	13:53	17:35	1
Badge	Paylink	Name	Department	Group	Number of Core Time Infringements
00009	PY/00009	M. Mistry	SAL	MAN	
Wed 26/07/2006	8:01	13:00	14:01	17:33	1
Fri 28/07/2006	9:06	13:00	13:56	15:08	1

Comments for infringements for period / date ending: Sunday 30/07/2006

Authorised by: _____
Print name: _____

missed clockings report

Daily corrections
Wednesday 16 August 2006

Badge	Known as	Paylink	Day	Date	Time	Terminal
00001	D. Smith	PY/00001	Tue	01/08/2006	08:58	0001
			Tue	01/08/2006	13:01	0001
			Tue	01/08/2006	13:57	0001
Correction notes for badge 00001						
00002	G. Brown	PY/00002	Thu	03/08/2006	08:49	0001
			Thu	03/08/2006	13:03	0001
			Thu	03/08/2006	17:34	0001
Correction notes for badge 00002						

absence report

Employee absences ver.1
Wednesday 16 August 2006

Badge	Name	Date	Colour	Absence Code	Absence Type	Time Taken
00001	Smith, Dianna	Mon 10/04/2006	HOL	HOL	Holiday	7:30
		Tue 11/04/2006	HOL	HOL	Holiday	7:30
		Wed 12/04/2006	HOL	HOL	Holiday	7:30
		Thu 13/04/2006	HOL	HOL	Holiday	7:30
		Fri 14/04/2006	BAN	BAN	Bank Holiday	5:00
Total Number of Unauthorised Absences:						0
Total Number of Absences:						5
Total Time Taken:						35:00
Total Days Taken:						5:00